



SCHOOL FEES POLICY AND AGREEMENT

The school's budget is planned based on student enrolment numbers prior to the start of the academic year. At the same time, the school makes early financial commitments related to staffing, facilities, instructional programs, and operational costs. We therefore rely on timely parent cooperation with school requirements and communications to ensure the smooth operation of the school.

ONLINE INVOICES PAYMENT

All invoices will be generated through TUJO. School fees must be paid via credit card or direct deposit (bank account withdrawals, also called EFT (Electronic Fund Transfer) payment. A service fee of \$5 will apply to all invoices processed, and payments made by credit card will incur an additional service fee of \$0.75 + 3.5%.

TUITION FEE PAYMENT OPTIONS (PLEASE CHOOSE ONE)

- Lumpsum Payment: If the **FULL** amount is paid by **September 20th, 2026**, a 2% discount will apply.
- 10 Monthly Payment: Tuition and Bus fees will be paid starting from the **1st** or the **20th** of **September 2026** to the **1st** or **20th** of **June 2027**.

OTHER FEE

Application Fees (New Student): \$50.00 per child, to be submitted with each application. This fee is non-refundable.

Registration Fees (Per Family): \$250.00 per new family, non-refundable, and due upon receipt of the letter of acceptance.

Technology and Book Fees (For All Current and New Students): A one-time payment, due on September 1st, 2026.

SUPPLIES (NEW)

Please note that families will be responsible for providing all required school supplies for their children. This information, including detailed supply lists, will be shared with parents in advance of the school year.

Please note:

- 1) Students who do not qualify for the BC Government grant will have to pay \$5,500 in lieu of the grant.

- 2) Cash will not be accepted.
- 3) There will be no refund on the tuition and bus fees for students on vacation or away for any other reasons.
- 4) Zakat Application. Please see the zakat application form for its specific terms and conditions.
- 5) All students must respect school property including IPad/tablets. If a student loses or damages any school property, parents will be billed, and payment will be processed through Credit Card or Electronic Funds Transfer (EFT).
- 6) When a parent voluntarily withdraws his child/children from the school for any reason, a \$200 fee per family applies. Parents must provide one (1) month notice at the beginning of the month. For example, a notice given on March 15th will not take effect until the last day of April. Parents will have to pay all pertinent fees for the month of April.
- 7) If school fees are outstanding as of June 30th of the school year, the family may be placed on the waiting list of the school regardless of whether parents have re-registered for the next school year.
- 8) Report Cards and yearbooks of students owing school fees at the end of the school year may be held back until all fees are paid.
- 9) A continued failure to meet the above-stated obligations or agreements with the accountant ON TIME will result in Board action to consider refusal of enrollment for subsequent years.
- 10) When a student is expelled or withdrawn at the recommendation of the school, tuition for the full month will be due up to and including the month of expulsion or withdrawal.
- 11) All unpaid tuition accounts from past years that are still due, and failure to pay any fees by the due date may result in late fees and/or other penalties, including collection and legal fees.

I/We the undersigned solemnly declare that we have read and understood the policies and conditions relating to tuition and fee payments as. By signing below, I/We accept full responsibility for the payments.

Father/Guardian Name

Father's Signature

Date

Mother/Guardian Name

Mother's Signature

Date

Principal or Designate Name

Signature

Date